



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Lea Community Group with Lea Baby & Toddler Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Celia Rose Brenner Memorial		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To encourage younger (3 to 7 year old) children to play constructively and socially together so that they develop their imagination and allied talents thus expanding their ability to integrate with their contemporaries, to achieve general development and self reliance. . To develop physical skills, balance, timing and general confidence in their own ability. To learn to play with others in relaxed, secure and safe surroundings. To remember a much loved child of our community.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Malmesbury Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 27/09/11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 30/09/11	No <input type="checkbox"/>

Where will your project take place?	In the Community of North Wiltshire
When will your project take place?	When all funds are in place
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	<p>The type and size of the existing equipment on the Playing Field does not completely satisfy the needs of the younger children in the view of the parents who reside within the immediate rural area. The initiative started by Mrs Brenner and friends lead to a survey being carried out within Lea Primary and Pre Schools which revealed that there was a need for the type of equipment proposed which encourages role play as well as physical play.</p>
How many people will benefit from your project?	100 plus young children. .
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	<p>Improving play areas. Engagement of young people in community life/activities.</p> <p>18</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. <p>The project is driven by the wish of the community at large to remember, by means of a permanent tribute a little girl who tragically lost her life. She had for a few short years much enjoyed playing at the Lea and Cleverton Parish Council's Jubilee Playing Field where there is a dedicated children's play area. Through sad and tragic circumstances the community has responded to the challenge of seeking to provide specific equipment to enhance the enjoyment and development of the younger children in the future.</p>	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="10"/>	Female	<input type="text" value="20"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Lea & Cleverton Parish Council will assume full responsibility for the maintenance of the equipment, carrying out the weekly site inspections and arranging the annual RoSPA inspection. The appropriate Public Liability Insurance is carried.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The evidence of success will be mainly visual. Periodic reviews will be carried out. The enjoyment and thrill levels enjoyed by the youngsters will in our view be proof of the success. They will derive social and fun benefits from a greater variety of exciting play roles from suitable fun equipment dedicated to small children. Even greater of use of an already popular play area..

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Lea & Cleverton Parish Council

£1,850

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Eibe Play Equipment	£	Own fundraising/reserves	C	£5,000
Playo block House	£2,080			£
Pre Fab foundation	£217	Parish/town council	P	£1,850
Temo Locomotive	£2,742			£
Tema Wagon	£1,261	Trusts/foundations		£
Tema carriage	£2,173			£
Tema Rowing Boat	£901	In kind	c	£800
delivery	£879			£
VAT 20%	£2,050	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£12,302	Total Project Income		£7,650

Total project income B	£7,650
Total project expenditure A	£12,302
Project shortfall A – B	£4,652
Grant sought from Wiltshire Council Area Board	£4,652
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	HSBC
Please give the title name of the organisations' bank account e.g. current	Lea Baby and Toddler Group

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:)

Date: 04/10/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)